



February 4, 2022

Dear Chris,

We look forward to welcoming you to the Doubletree by Hilton Seattle Airport for your upcoming WSCA Annual Conference.

As you may have seen in the news, and in an effort to help stop the spread of COVID-19, King County's "**Verification of Vaccination Order**" was updated on September 16, 2021. As a result, certain establishments must verify that their patrons age 12 or older show proof that they are *fully vaccinated* before entering or, proof of negative test result performed within 72 hours. Full vaccination means the person has completed the entire recommended series of vaccination (usually one or two doses) with a vaccine authorized to prevent COVID-19 by the FDA or by the World Health Organization, and 14 days have passed since the final dose. Negative test result must come from an FDA approved test.

In compliance with the order, all guests and event attendees age 12 and up must show proof of full vaccination while at our hotel when participating in any of the below outlined indoor experiences:

Bar(s) & Restaurant(s)

- Sitting at the bar
- Dining in the restaurant space

Banquet Space Functions or Events

- Attendance at any event in the hotel regardless of number of people or food being served

For your information, valid proof of vaccination currently includes:

- CDC COVID-19 vaccine record card or photo of vaccine card
- Printed certificate or QR code from MyIRMobile.com
- Other official immunization record from within or outside the U.S., including from your health care provider. A photo or photocopy of this card is also acceptable.

Valid proof of a negative COVID test currently includes:

- A negative FDA-approved molecular test (also called a PCR test), or
- A negative FDA-approved antigen test (also called a rapid test)

Documentation must be from a testing agent such as a laboratory, health care provider, or pharmacy. Self-administered rapid tests (also called a home test) will not be accepted.

You are strongly advised to communicate this updated vaccine verification requirement to all of your prospective event attendees, guests, and staff prior to their arrival in Seattle.

Finally, please be advised that should any of your attendees *not* be able to provide valid proof of full vaccination or a negative COVID test, those attendees will *not* be permitted to participate in your in person events. Please understand that we cannot make exceptions.

Should the County's requirements change prior to your event, we will endeavor to notify you promptly so that you can update your attendees accordingly.

Please feel free to visit the official County website ([Local Health Officer Verification of Vaccination Order - Public Health Seattle & King County](https://www.kcvaxverified.com/faq)) for more information regarding the County's vaccine requirements. Additional information may be found here: www.kcvaxverified.com/faq.

Sincerely,

Yvetta Collins, Sr. Event Manager

T: (206) 901-5963

Hilton Seattle Airport & Conference Center/ DoubleTree by Hilton Seattle Airport Complex