

**Indiana School Counselor Association Conference (ISCA)
Indianapolis, IN • November 17-18, 2022
EXHIBITOR APPLICATION (PLEASE PRINT)**

Application for exhibit space at the 2022 ISCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a ISCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Indianapolis Marriott East Hotel and Convention Center. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the program)

Website

Street Address

City State Zip

Contact Name for Exhibiting Correspondance

Phone

Email

I would like to donate an item for the Door Prize. Item: _____

Number of tables purchased _____	
Table #1 Name of Primary Representative _____	
Phone _____	Email _____
Table #1 Name of Additional Representative (add \$75) _____	
Table #2 Name of Primary Representative _____	
Phone _____	Email _____
Table #2 Name of Additional Representative (add \$75) _____	
Table #3 Name of Primary Representative _____	
Phone _____	Email _____
Table #3 Name of Additional Representative (add \$75) _____	

EXHIBITOR TABLE LOCATIONS:

(Required. See Floor Plan.) 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Standard Exhibitor Tables
Located inside Salons 1-5

One Table	\$350
Two Tables	\$550
Three Tables	\$750

Premium Exhibitor Tables
Located in the Atrium & Hallway

One Table	\$450
Two Tables	\$800
Three Tables	\$1150

Save \$50 with the Early Bird Discount if you register and pay by July 31, 2022

Payment due by October 17, 2022

	Quantity	Amount
Standard Exhibitor Tables		
Premium Exhibitor Tables		
Additional Table Rep. - \$100 (Limit 1 per table purchased)		
Less the Early Bird Discount - \$50 (Good through July 31, 2022)		
TOTAL DUE:		

METHOD OF PAYMENT

CHECK

Please make check payable to NCYI, and mail it, along with this completed application to:
NCYI • P.O. Box 22185, Chattanooga, TN 37422-2185

CREDIT CARD

Visa MasterCard Discover American Express

Card # _____

Name on Card _____

Billing ZIP _____ Expiration _____ 3-Digit Sec. Code _____

Signature _____

Email _____

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:

FAX: 423.899.4547 / Scan/Email: exhibitors@ncyi.org

REFUND POLICY:

See Section 12 on the "Conference Exhibitor Agreement"

HOTEL RESERVATION INFORMATION:

The ISCA Conference will be headquartered at the Indianapolis Marriott East Hotel and Convention Center. Standard rooms are \$135 per night (plus tax). Make your reservations by calling the hotel directly at (317) 352-1231 or at (888) 236-2427 and refer to the "Indiana School Counselor Association Conference" to receive this special rate. You may also go to the hotel's online reservation system by following the link from the conference webpage at www.ncyionline.org/in-scac.

Questions? Contact NCYI at 866-318-6294