

**North Carolina School Counselor Association Conference (NCSCA)
Embassy Suites Resort & Convention Center • Charlotte-Concord, NC • November 8-10, 2023**

EXHIBITOR APPLICATION (PLEASE PRINT)

Application for exhibit space at the 2023 NCSCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by an NCSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6 ft. skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Embassy Suites Resort & Convention Center. Further information concerning this will be sent via email with the exhibitor confirmation. Shipping information is included in the Exhibitor Brochure.

Organization Name (as it is to appear in the program) _____

Website _____

Street Address _____

City _____ State _____ Zip _____

Contact Name for Exhibiting Correspondance _____

Phone _____

Email _____

I would like to donate an item for the Silent Auction to raise money for the NCSCA Scholarship Fund. Item: _____

Number of tables purchased _____	
Table #1 Name of Primary Representative _____	
Phone _____	Email _____
Table #1 Name of Additional Representative (add \$75) _____	
Table #2 Name of Primary Representative _____	
Phone _____	Email _____
Table #2 Name of Additional Representative (add \$75) _____	
Table #3 Name of Primary Representative _____	
Phone _____	Email _____
Table #3 Name of Additional Representative (add \$75) _____	

EXHIBITOR

TABLE LOCATIONS:

(Required. See Floor Plan.) 1st Choice _____ 2nd Choice _____ 3rd Choice _____

For Profit/Business Exhibitor Space

Per Booth \$550

Non-Profit/Education Exhibitor Space

Per Booth \$450

Early Bird Discount of \$50 good through July 31, 2023

Payment due by October 8, 2023

	Quantity	Amount
For-Profit/Business Exhibitor Spaces		
Non-Profit/Education Exhibitor Spaces		
Additional Booth Representative - \$75 (Limit 1 per table purchased)		
Less the Early Bird Discount - \$50 (Good through July 31, 2023)		
TOTAL DUE:		

METHOD OF PAYMENT

CHECK

Please make check payable to NCYI, and mail it, along with this completed application to:
NCYI • P.O. Box 22185, Chattanooga, TN 37422-2185

CREDIT CARD

Visa MasterCard Discover American Express

Card # _____

Name on Card _____

Billing ZIP _____ Expiration _____ 3-Digit Sec. Code _____

Signature _____

Email _____

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:
FAX: 423.899.4547 / Scan/Email: exhibitors@ncyi.org

REFUND POLICY:

See Section 12 on the "Conference Exhibitor Agreement"

HOTEL RESERVATION INFORMATION:

The NCSCA Conference will be headquartered at the Embassy Suites Resort & Convention Center. For more information, visit the conference webpage at www.ncyonline.org/ncscac.

Questions? Contact NCYI at 866-318-6294