

Virginia School Counselor Association Conference (VSCA)

Hampton, Virginia • October 18-20, 2023

EXHIBITOR APPLICATION (PLEASE PRINT)

Application for exhibit space at the 2023 VSCA Annual Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a VSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Hampton Roads Convention Center. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the program) _____

Website _____

Street Address _____

City _____ State _____ Zip _____

Contact Name for Exhibiting Correspondance _____

Phone _____

Email _____

I would like to donate an item for the Door Prize. Item: _____

Number of tables purchased _____	
Table #1 Name of Primary Representative _____	
Phone _____	Email _____
Table #1 Name of Additional Representative (add \$75) _____	
Table #2 Name of Primary Representative _____	
Phone _____	Email _____
Table #2 Name of Additional Representative (add \$75) _____	
Table #3 Name of Primary Representative _____	
Phone _____	Email _____
Table #3 Name of Additional Representative (add \$75) _____	

EXHIBITOR

TABLE LOCATIONS:

(Required. See Floor Plan.) 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Save if you register by July 15, 2023!

Exhibitor Tables Early Bird Rates *by July 15, 2023*

One Table \$400
Two Tables \$750
Three Tables \$1,000

Exhibitor Tables Standard Rates *after July 15, 2023*

One Table \$450
Two Tables \$850
Three Tables \$1,150

Payment due by September 18, 2023

	Quantity	Amount
Exhibitor Tables		
Additional Table Rep – \$75 <i>(Limit 1 per table purchased)</i>		
TOTAL DUE:		

METHOD OF PAYMENT

CHECK

Please make check payable to NCYI, and mail it, along with this completed application to:
NCYI • P.O. Box 22185, Chattanooga, TN 37422-2185

CREDIT CARD

Visa MasterCard Discover American Express

Card # _____

Name on Card _____

Billing ZIP _____ Expiration _____ 3-Digit Sec. Code _____

Signature _____

Email _____

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:
FAX: 423.899.4547 / Scan/Email: exhibitors@ncyi.org

REFUND POLICY:

See Section 12 on the "Conference Exhibitor Agreement"

HOTEL RESERVATION INFORMATION:

The VSCA Conference will be headquartered at the Hampton Roads Convention Center.
Visit the conference webpage at www.ncyionline.org/vscac for more information.

Questions? Contact NCYI at 866-318-6294