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How and Where Do I Pay?

EMAIL PHONE CREDIT CARD PURCHASE ORDER

WEBSITE: www.ncyionline.org/nysscac

EMAIL: registrations@ncyi.org

FAX: 423-899-4547 **PHONE:** 866-318-6294

MAIL: National Center for Youth Issues

P.O. Box 22185

Chattanooga, TN 37422-2185

Please make your check or purchase order payable to: National Center for Youth Issues.

A W-9 is available on the website.

PLEASE NOTE: The attendee will receive a confirmation to the email address provided when their registration is processed (make sure to check Junk/Spam folders). Please allow ample time for processing.

CREDIT CARD BILLING ADDRESS ____

- PURCHASE ORDER A COPY OF THE PURCHASE ORDER IS REQUIRED. (PAYABLE TO NATIONAL CENTER FOR YOUTH ISSUES, P.O. BOX 22185, CHATTANOOGA, TN 37422-2185)
- CHECK ENCLOSED (MADE PAYABLE TO NATIONAL CENTER FOR YOUTH ISSUES)

☐ CREDIT CARD ☐ PERSONAL ☐ CORPORATE

CARD NO. _ ___ EXP. DATE____

NAME ON CARD (PLEASE PRINT)

STATE____ZIP ____

AUTHORIZED SIGNATURE_ _EMAIL__

CANCELLATION POLICY: If we are forced to cancel the NYSSCA Conference because of a "force majeure" event, such as a government restriction on large gatherings that cover the intended size of the conference, then we will issue full refunds of the registrations. Otherwise, our normal cancellation policy will be upheld: There will be no refunds after October 21, 2024. All cancellations before October 21, 2024 will be refunded less a \$25 handling fee. You may however substitute a colleague at no additional cost. The association is not responsible for and cannot give refunds due to problems beyond its control, such as weather and school closings. The sponsors of the conference receive registrant contact information.

On social distancing and other health and safety measures, the regulations/guidelines that apply to hotels and conference centers may change. The NYSSCA Conference will conform to all necessary regulations/guidelines that are in place as of the date of the conference.