

NJSCA Conference Exhibitor Application/Contract
DoubleTree Somerset Hotel and Conference Center • Somerset, NJ • September 28-29, 2025

EXHIBITOR APPLICATION (PLEASE PRINT)

Application for exhibit space at the 2025 NJSCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by an NJSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up, and phone outlets must make their own arrangements with the Conference Center. Further information concerning this and shipping information will be included in your exhibit confirmation email.

Organization Name (as it is to appear in the Conference App) _____

Website _____

Street Address _____

City _____ State _____ Zip _____

Contact Name for Exhibiting Correspondance _____

Phone _____

Email _____

I would like to donate an item for the Door Prize. Item: _____

Number of tables purchased _____	
Table #1 Name of Primary Representative _____	
Phone _____	Email _____
Table #1 Name of Additional Representative (add \$100) _____	
Table #2 Name of Primary Representative _____	
Phone _____	Email _____
Table #2 Name of Additional Representative (add \$100) _____	

REQUIRED EXHIBITOR TABLE LOCATIONS <i>See floor plan for reference.</i>	Choose 5 tables or range of tables where you prefer to be placed. If none of your choices are available, you will be assigned the nearest available table. Please note that tables labeled "SP" are reserved for sponsors. Tables will be assigned in the order they are received and paid for.
	CHOICE 1 _____ CHOICE 2 _____ CHOICE 3 _____ CHOICE 4 _____ CHOICE 5 _____
	<input type="checkbox"/> PLEASE CHOOSE FOR ME.

Save \$50 if you register by July 15, 2025

Exhibitor Tables Standard Rates

One Table	\$450
Two Tables	\$800

Payment due by August 28, 2025

	Quantity	Amount
Exhibitor Tables		
One additional Representative per table (\$100 each)		
Less the Early Bird Discount (Good through July 15, 2025) -\$50		
TOTAL DUE:		

METHOD OF PAYMENT
CHECK Please make check payable to NCYI, and mail it, along with this completed application to: NCYI, P.O. Box 22185, Chattanooga, TN 37422-2185
CREDIT CARD Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Card # _____ Name on Card _____ Billing ZIP _____ Expiration _____ 3-Digit Sec. Code _____ Signature _____ Email _____ If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to: FAX: 423.899.4547 / Scan/Email: exhibitors@ncyi.org

REFUND POLICY:
See Section 12 on the "Conference Exhibitor Agreement"

HOTEL RESERVATION INFORMATION:

The NJSCA Conference will be headquartered at DoubleTree by Hilton.
 To make your reservations, visit the conference webpage at www.ncyionline.org/nj-scac.

Questions? Contact NCYI at 866-318-6294