

# Virginia School Counselor Association Conference (VSCA)

Hampton, Virginia • October 15-17, 2025

## EXHIBITOR APPLICATION (PLEASE PRINT)

Application for exhibit space at the 2025 VSCA Annual Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a VSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Hampton Roads Convention Center. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the program)

Website

Street Address

City

State

Zip

Contact Name for Exhibiting Correspondance

Phone

Email

☐ I would like to donate an item for the Door Prize. Item: \_\_\_\_\_

Number of tables purchased \_\_\_\_\_

**Table #1** Name of Primary Representative

Phone

Email

Table #1 Name of Additional Representative (add \$100)

**Table #2** Name of Primary Representative

Phone

Email

Table #2 Name of Additional Representative (add \$100)

### REQUIRED EXHIBITOR TABLE LOCATIONS

See floor plan for reference.

Choose 5 tables or range of tables where you prefer to be placed. If none of your choices are available, you will be assigned the nearest available table. Please note that tables labeled "SP" are reserved for sponsors. Tables will be assigned in the order they are received and paid for.

CHOICE 1

CHOICE 2

CHOICE 3

CHOICE 4

CHOICE 5

☐ PLEASE CHOOSE  
FOR ME.

### Save if you register by July 15, 2025!

#### Exhibitor Tables Early Bird Rates by July 15, 2025

One Table \$500  
Two Tables \$900

#### Exhibitor Tables Standard Rates after July 15, 2025

One Table \$550  
Two Tables \$1,000

### Payment due by September 15, 2025

	Quantity	Amount
Exhibitor Tables		
Additional Table Rep – \$100 (Limit 1 per table purchased)		
<b>TOTAL DUE:</b>		

### METHOD OF PAYMENT

#### ☐ CHECK

Please make check payable to NCYI, and mail it, along with this completed application to:  
NCYI • P.O. Box 22185, Chattanooga, TN 37422-2185

#### ☐ CREDIT CARD

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing ZIP \_\_\_\_\_ Expiration \_\_\_\_\_ 3-Digit Sec. Code \_\_\_\_\_

Signature \_\_\_\_\_

Email \_\_\_\_\_

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:  
FAX: 423.899.4547 / Scan/Email: [exhibitors@ncyi.org](mailto:exhibitors@ncyi.org)

#### REFUND POLICY:

See Section 12 on the "Conference Exhibitor Agreement"

#### HOTEL RESERVATION INFORMATION:

The VSCA Conference will be headquartered at the Hampton Roads Convention Center.  
Visit the conference webpage at [www.ncyionline.org/vscac](http://www.ncyionline.org/vscac) for more information.

**Questions? Contact NCYI at 866-318-6294**