

**Indiana School Counselor Association Conference (INSCA)**  
**Indianapolis, IN • November 20-21, 2025**  
**EXHIBITOR APPLICATION** (PLEASE PRINT)

Application for exhibit space at the 2025 INSCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a INSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Indianapolis Marriott East Hotel and Convention Center. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the Conference App)

Website

Street Address

City State Zip

Contact Name for Exhibiting Correspondence

Phone

Email

☐ I would like to donate an item for the Door Prize. Item: \_\_\_\_\_

Number of tables purchased \_\_\_\_\_

**Table #1** Name of Primary Representative

Phone Email

Table #1 Name of Additional Representative (add \$100)

**Table #2** Name of Primary Representative

Phone Email

Table #2 Name of Additional Representative (add \$100)

**REQUIRED  
EXHIBITOR TABLE  
LOCATIONS**

See floor plan for reference.

Choose 5 tables or range of tables where you prefer to be placed. If none of your choices are available, you will be assigned the nearest available table. Please note that tables labeled "SP" are reserved for sponsors. Tables will be assigned in the order they are received and paid for.

CHOICE 1

CHOICE 2

CHOICE 3

CHOICE 4

CHOICE 5

☐ PLEASE CHOOSE  
FOR ME.

**Standard Exhibitor Tables**

Located inside Salons 1-5

One Table \$400  
Two Tables \$700

**Premium Exhibitor Tables**

Located in the Atrium & Hallway

One Table \$500  
Two Tables \$900

Save \$50 with the Early Bird Discount if you register and pay by July 31, 2025

**Payment due by October 20, 2025**

	Quantity	Amount
Standard Exhibitor Tables		
Premium Exhibitor Tables		
Additional Table Rep. - \$100 (Limit 1 per table purchased)		
Less the Early Bird Discount - \$50 (Good through July 31, 2025)		
<b>TOTAL DUE:</b>		

**METHOD OF PAYMENT**

☐ **CHECK**

Please make check payable to NCYI, and mail it, along with this completed application to:

NCYI • P.O. Box 22185, Chattanooga, TN 37422-2185

☐ **CREDIT CARD**

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing ZIP \_\_\_\_\_ Expiration \_\_\_\_\_ 3-Digit Sec. Code \_\_\_\_\_

Signature \_\_\_\_\_

Email \_\_\_\_\_

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:

FAX: 423.899.4547 / Scan/Email: [exhibitors@ncyi.org](mailto:exhibitors@ncyi.org)

**REFUND POLICY:**

**See Section 12 on the "Conference Exhibitor Agreement"**

**HOTEL RESERVATION INFORMATION:**

The INSCA Conference will be headquartered at the Indianapolis Marriott East Hotel and Convention Center.  
For more information, visit the conference webpage at [www.ncyionline.org/in-scac](http://www.ncyionline.org/in-scac).

**Questions? Contact NCYI at 866-318-6294**